BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

November 29, 2017

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Margaret Magruder. Commissioner Tardif was not present.

Commissioner Heimuller called the meeting to order.

SOLE SOURCE PROCUREMENT FOR INMATE MAIL SCANNING COMPUTER:

Brooke McDowall, Sheriff's Office, pulled this item from the agenda.

SHERIFF'S OFFICE INCENTIVE PROVISIONS FOR SUPERVISORS:

Sheriff Dickerson and Jean Ripa were present for discussion. Sheriff Dickerson described the relatively new incentive program which is offered to represented sworn employees at the Sheriff's Office. This provides for an annual payment of \$200 if the deputy passes an Oregon Physical Abilities Test (ORPAT) twice in the calendar year. This incentive provides a method by which to encourage the physical fitness of deputies, allowing them to better perform their essential duties. This goal is important for non-represented sworn staff as well. The budgetary effect would be minimal, even if all of the non-represented sworn staff participated. After discussion, *Commissioner Magruder moved and Commissioner Heimuller seconded to approve offering a \$200 annual incentive to sworn non represented staff in the Sheriff's Office who successfully pass the ORPAT twice in the calendar year. The motion carried unanimously.*

EXECUTIVE SESSION UNDER ORS 192.660(2)(e) - Real Property:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(e). Upon coming out of Executive Session, no action was taken by the Board.

ENTERPRISE ZONE EXTENDED BENEFITS - PREMIER JETS:

Chuck Daughtry, Columbia County Economic Team Director, came before the Board to request approval for extended enterprise zone benefits for Premier Jet for a 5th and 6th year. Premier Jets is a for profit business that will be relocating from Hillsboro to Scappoose, bringing new income, new investment and new jobs to Columbia County. After discussion, *Commissioner Magruder moved and Commissioner Heimuller seconded to tentatively approve the extended enterprise zone benefits for Premier Jets and directed Sarah to prepare a Resolution. The motion carried.*

COMPLAINT - DOG KENNEL ACTIVITIES ON SAMANTHA MILLER PROPERTY:

Todd Dugdale, Roger Kadell, Robin McIntyre and Sarah Hanson were present to discuss recent complaints about dog kennel activities at Samantha Miller's property on

Old Mill Road. Todd and Roger reported on their investigation. Robin and Sarah discussed enforcement options. No decisions were made.

DEER POINTE MEADOWS - WASTEWATER SYSTEM UPGRADE:

Todd Dugdale, LDS Director and Erin O'Connell, Environmental Service Specialist, updated the Board on the status of actions to upgrade the on-site wastewater treatment system at Deer Pointe Meadows MHP. Todd noted that DEQ approved an extension of time to August 31, 2018 for the MHP to complete system upgrades due to delays in starting the project, which have extended into the rainy season. Improvements need to be made during the dry season due to soil conditions on the site. Erin reviewed some scenarios involving system problems over the rainy season and possible park owner and County responses.

BRIAN RICHARDS - BUILDING CODE VIOLATION:

While present, Todd Dugdale updated the Board on the status of compliance for illegal building on the Bird Road property in Scappoose owned by Brian Richards. Per the Board's order in the case, Mr. Richards has removed the structure by the time specified by the County. However, he has failed to pay the fine imposed by the Board. Robin McIntyre noted that she has prepared a draft lien in the amount of the unpaid penalty which she intends to put on the next available Board agenda for action. The Board concurred with this followup action.

HOLIDAY HOPE MEAL PROGRAM:

Lastly, Todd asked the Board if they would sponsor the Holiday Hope Meal Program again this year. The Board agreed to sponsor this program by consensus.

DRAFT CZ TRAIL ADVISORY COMMITTEE ORDINANCE:

Sarah Hanson, Karen Kane and Casey Garrett met with the Board to discuss a draft Ordinance establishing the Crown Zellerbach Trail Committee. A draft Ordinance was provided in the Board packets for purposes of the discussion. Dave Powers, Scappoose Park Committee, was also present. Sarah presented sections of the Ordinance that still need decision making. The Board discussed the number of committee members, length of terms, and public outreach. Dave Powers encouraged the Board to make a decision to transfer Chapman Landing to the City of Scappoose. Sarah will update the draft Ordinance and schedule it for first reading in the near future.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 29th day of November, 2017.

BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

By:_

Henry Heimuller, Chair

By: Margaret Magruder, Commissioner

By:_____ Jan Greenhalgh Board Office Administrator

By: Not Present Alex Tardif, Commissioner